



फोन नं० : 05262-232994 कार्यालय
website : lbsdc.org.in
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श्री लाल बहादुर शास्त्री डिग्री कालेज, गोण्डा - 271003 (उ.प्र.)
SHRI LAL BAHADUR SHASTRI DEGREE COLLEGE, GONDA - 271003 (U.P.)

19/11/2021

Notice

One Day workshop on Tally and Filling for Non-Teaching Staff

The member of office staff and supporting staff are requested to attend One Day Training Programme on "Tally and Filling." The session will be held on November 22, 2021.




Principal
Lal Bahadur Shastri Degr
Gonda



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Report

Topic: One Day workshop on Tally and Filling for Non-Teaching Staff

Date: 22/11/2021

Name of the Resource Person: Dr. Rajeev Professor of Department of Commerce, Shri Lal Bahadur Shastri Degree College, Gonda

One Day workshop on Tally and Filling for Non-Teaching Staff was organized on 22nd November, 2021. Dr. Rajeev Agarwal was the resource person. He explained the facilities available in the system. He also provided hands on training to the staff. The non teaching staffs and members of our institution were benefited by this programme and they assured to implement the strategies in their job.

Total No. Of Participants- 28



Shri Lal Bahadur Shastri Degree College, Gonda
Affiliated to Dr. Rammanohar Lohiya Avadh University, Ayodhya

Induction Programme for Non-Teaching Staff
One Day Workshop
On
"Tally and Filing"
(22 Nov. 2021) Organized by IQAC

Chairperson
Prof. Ravindra Kumar
Principal

Coordinator
Dr. R.S. Singh

Organizing Committee

1. Dr. Sanjay Kumar Pandey	5. Mr. Lohans Kalyani
2. Dr. Jitendra Singh	6. Dr. Pushyamitra Mishra
3. Dr. Ranjan Sharma	7. Mr. Manish Sharma
4. Dr. Jai Shanker Tiwari	



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One Day Workshop on “Tally and Filling” for Non- Teaching Staff

Sr No	Name of the Trainee
1	Dr. Niharika Srivastava
2	Shri Amarjeet Verma
3	Shri Raj Kumar Mathur
4	Shri Vijay Singh
5	Shri Hanuman Prasad Yadav
6	Shri Dev Prakash
7	Shri Mukta Ram
8	Dr Sandhya Singh
9	Shri Satish Kumar Dixit
10	Smt Sarojini Srivastava
11	Shri Sukhdev Prasad
12	Shri Shiv Kumar
13	Shri Santosh Kumar
14	Shri Pawan Kumar Pandey
15	Shri Ram Bhawan Singh
16	Shri Ashish Chaudhary
17	Shri Rohit Singh
18	Shri Pankaj Lal Srivastava
19	Shri Devesh Dixit
20	Shri Ram Kumar
21	Smt Moina Khatoon
22	Shri Sharad Kumar Pathak
23	Dr Abhimanyu Chaubey
24	Shri Ashutosh Srivastava
25	Shri Akashdeep
26	Shri Pramod Kumar
27	Shri Nand Kumar Shukla
28	Shri Guru Prasad



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CERTIFICATE

OF PARTICIPATION

Proudly present to :

**FOR PARTICIPATING IN THE INDUCTION PROGRAM FOR
NON-TEACHING STAFF ONE DAY WORKSHOP ON "TALLY
AND FILING", ORGANIZED BY IQAC ON 22 NOV. 2021.**

Prof. R.S. Singh

Coordinator

Prof. Ravindra Kumar

Principal



[Signature]
Principal
Lal Bahadur Shastri Degr
Gonda