



फोन नं० : 05262-232994 कार्यालय  
website : lbsdc.org.in  
e-mail : principal@lbsdc.org.in

श्री लाल बहादुर शास्त्री डिग्री कालेज, गोण्डा - 271003 (उ.प्र.)  
Shri Lal Bahadur Shastri Degree College, Gonda - 271003 (U.P.)



ATTESTED

*DM*  
Principal  
Shri Lal Bahadur Shastri Degree College  
Gonda

## Internal Academic and Administrative Audit Report

2021-2022

*DM*  
Principal  
Shri Lal Bahadur Shastri Degree College  
Gonda





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Internal Academic and Administrative 2021-2022

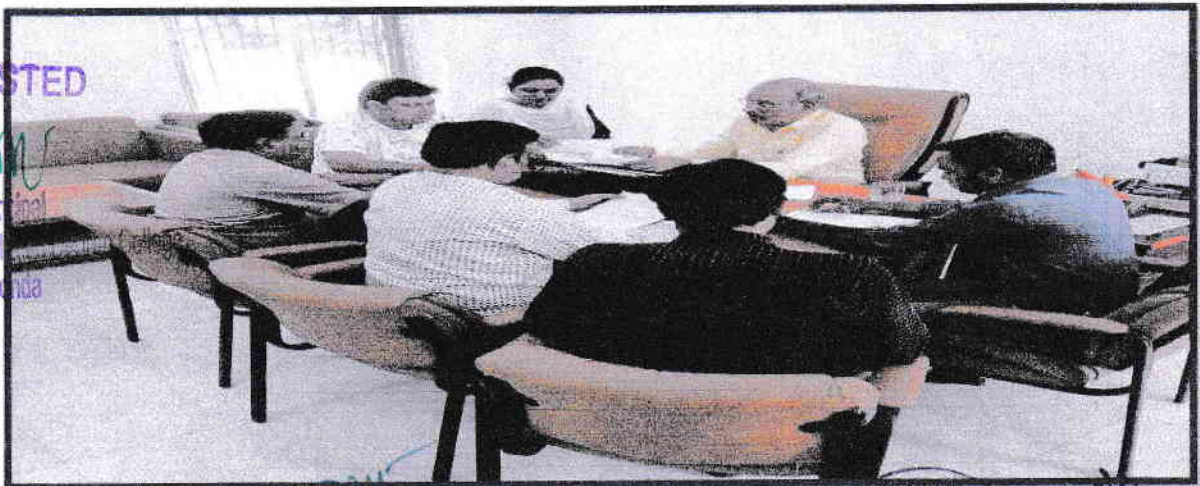
**Date of Audit:** 23/05/2022, 24/05/2022 and 25/05/2022

**Conducted by-** Principal and IQAC

**About the College**

Shri Lal Bahadur Shastri Degree College is a government aided Postgraduate degree college which is affiliated to Dr. Ram Manohar Lohia Avadh University. It is situated in Gonda District of Uttar Pradesh, Uttar Pradesh, India. It was established in the year of 1966 in the memory of late Prime Minister Shri Lal Bahadur Shastri. Sri Rajendra Nath, then district magistrate of Gonda took initiative to establish the college. The college was started with only graduate level of Arts faculty. Now the college has P.G. courses as well. The college is spread in its sprawling three campuses. At present, Arts and humanities, Science, Commerce and Management, Education, Engineering and Technology and Agriculture faculties are running in the college. The college is affiliated to Dr. Rammanohar Lohia Avadh University, Ayodhya for awarding degrees of B.A., M.A. B.Sc., M.Sc., B.Com., M.Com., B.B.A., B.C.A., BSc Agriculture and B.Ed.

The Principal of the college and IQAC conducted the academic and administrative audit from 23<sup>rd</sup> May, 2022 to 25<sup>th</sup> May, 2022.



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Principal  
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Feedback report of Academic and Administrative audit for the Academic session conducted by IQAC on 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup> May, 2022 in the following department:

1. Department of History
2. Department of Education
3. Department of Geography

Department of History

1. Academic Calendar is prepared.
2. Class Record is maintained.
3. Student Activities are recorded.
4. Parent Meetings are conducted.
6. Mentoring sessions are held.

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**Suggestions:**

1. Implement and maintain an Academic e-Diary for monitoring adherence.
2. Foster participation and presentation of papers in Seminars.
3. Systematically record and track of student progression.
4. Establish a Departmental Alumni Group.

**Department of Education**

1. The department effectively manages the Academic Calendar and ensures adherence to it.
2. Various student activities are conducted and meticulously recorded.
3. Programme and Course Outcomes are available on the college website, along with faculty profiles.
4. Departmental counseling is conducted and documented.
5. Additionally, faculty publications in UGC Care journals showcase the department's scholarly contributions.

Overall, the department maintains thorough documentation and presents its activities effectively.

**Suggestions:**

1. Faculty Publication to be increased.
2. Best Practices of the department to be identified.
3. Record of the departmental counseling to be maintained.

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**Department of Geography**

1. Semester-wise Academic Calendars have been prepared.
2. Student activities have been conducted and documented.
3. Result analysis has been performed.

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4. Programme Outcomes and Course Outcomes have been uploaded.
5. Records of departmental counseling have been kept.

**Suggestions:**

1. Slow Learners and Advanced Learners have not identified.
2. Maintain the records of student progression to higher studies and job.
3. Faculty publications need to be prioritized.
4. Proper documentation of initiated examination reforms is necessary.
5. Organize departmental seminars.

**Administrative Audit**

- 1) The cash register underwent scrutiny, and the cash balance was confirmed.
- 2) The records of all students were reviewed and determined to be current.
- 3) Verification of the stock register was conducted.

**Library Audit**

The following documents were checked:

1. List of book purchases
2. Book issue and return
3. Reading hall
4. Student support activity

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Principal

Shri Lal Bahadur Shastri Degree College

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*(Handwritten Signature)*  
Prof. Ravindra Kumar  
Principal

Principal  
Shri Lal Bahadur Shastri Degree College  
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*(Handwritten Signature)*  
Dr. Ram Samujh Singh  
Coordinator

