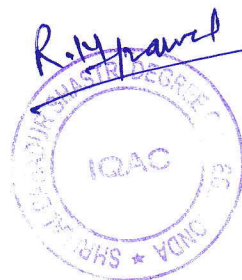




External Academic and Administrative Audit Report

2019-2020

Bawet
Principal
Shri Lal Bahadur Shastri Degree College
Gonda



ATTESTED

DMT

Principal
Shri Lal Bahadur Shastri Degree College
Gonda



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SHRI LAL BAHADUR SHASTRI DEGREE COLLEGE, GONDA - 271003 (U.P.)

Academic and Administrative Audit
Report 2019-2020

Acknowledgment

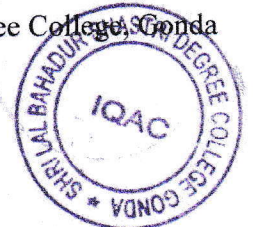
The audit team, comprised of Dr. O.P. Mishra, Ex Principal, M.L.K. P.G. College, Balrampur, Dr. Vandana Saraswat, Principal, Shri Lal Bahadur Shastri Degree College, Gonda and Dr. Rajeev Agrawal, Coordinator IQAC, expresses gratitude to all those who contributed to this project, especially the employees who offered insights and comments during the audit.

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1.0 Executive Summary

As per the Risk-Based Audit and Evaluation Plan outlined for Shri Lal Bahadur Shastri Degree College, Gonda for the academic year 2019-20, the Audit and Evaluation Branch executed an extensive review encompassing both academic and administrative dimensions of the college during March 2020.

The audit aimed to verify the alignment of institution practices with the Academic and Administrative Policy established by the institution. Its specific objectives were to assess the effectiveness of the management control framework and determine the level of compliance of Departments with relevant regulations, policies, and standards. In the initial audit planning phase, we analyzed administrative policies by scrutinizing policy documents, manuals, and data analysis standards. Additionally, we conducted preliminary interviews with key personnel responsible for administrative management at the college. The audit criteria and methodologies were devised in accordance with identified risks. The approach involved conducting physical inspections of the college premises, examining pertinent documentation, and conducting interviews as part of the assessment process.

2.0 Statement of Assurance

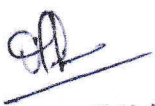
In our professional assessment, we have executed adequate and pertinent audit procedures and collected evidence to substantiate the accuracy of the conclusions presented in this report. These conclusions stem from comparing the circumstances observed during the audit with the established criteria.

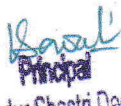
3.0 Summary of Findings

The key observations from the audit reveal that, departments acknowledge the necessity of Academic and Administrative policies at a broad level. However, upon closer examination, it became apparent that while the college is adhering to the Academic and Administrative Policy, several practices within the institution align with the policies set forth by the institution, University, and State Government. Moreover, certain procedures may require additional scrutiny to enhance their efficiency, fairness, and uniformity.

4.0 About the College

Shri Lal Bahadur Shastri Degree College is a government aided Postgraduate degree college which is affiliated to Dr. Ram Manohar Lohia Avadh University. It is situated in Gonda District of Uttar Pradesh, Uttar Pradesh, India. It was established in the year of 1966 in the memory of




Principal

Shri Lal Bahadur Shastri Degree College



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late Prime Minister Shri Lal Bahadur Shastri. Sri Rajendra Nath, then district magistrate of Gonda took initiative to establish the college. The college was started with only graduate level of Arts faculty. Now the college has P.G. courses as well. The college is spread in its sprawling three campuses. At present, Arts and humanities, Science, Commerce and Management, Education, Engineering and Technology and Agriculture faculties are running in the college. The college is affiliated to Dr. Rammanohar Lohia Avadh University, Ayodhya for awarding degrees of B.A., M.A. B.Sc., M.Sc., B.Com., M.Com., and B.Ed.

5.0 Infrastructural Review Criteria

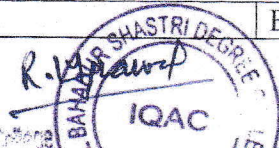
The following criteria were used to review the infrastructural facilities of the college:

INFRASTRUCTURAL FACILITIES

| Sr. No | Particulars | Answers | |
|--------|------------------|--|-----|
| 3.1 | Campus Area | Exemplary | ✓ |
| | | Good | |
| | | Inadequate | |
| 3.2 | Campus Ownership | | ✓ |
| | | Owned by Management | |
| 3.3 | Office Space | Exemplary | ✓ |
| | | Good | |
| | | Inadequate | |
| 3.4 | Area of Library | a. Do you have separate reading area for Student & Staff | ✓ |
| | | b. Do you display the new arrivals? | ✓ |
| | | c. Do you maintain Book volumes? | ✓ |
| | | d. No. of Books per Student | 03 |
| | | e. No. of Issues/Return books per day | 300 |
| | | f. No. of Research Journals | |
| | | g. No. of Periodicals | |
| | | | |
| 3.5 | Laboratories | Exemplary | ✓ |
| | | | |

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Principal



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| | | Good | |
|------|---|------------|---|
| | | Inadequate | |
| 3.6 | Security | | ✓ |
| 3.7 | Water Facility | Exemplary | ✓ |
| | | Good | |
| | | Inadequate | |
| 3.8 | Power backup Facility | Exemplary | ✓ |
| | | Good | |
| | | Inadequate | |
| 3.9 | a. Washroom facility (for Male) | Exemplary | |
| | | Good | ✓ |
| | | Inadequate | |
| | b. Washroom facility (for female) | Exemplary | ✓ |
| | | Good | |
| | | Inadequate | |
| | c. Washroom facility (for Staff) | Exemplary | |
| | | Good | ✓ |
| | | Inadequate | |
| 3.10 | Parking | | |
| | | Exemplary | ✓ |
| | | Good | |
| | | Inadequate | |
| 3.11 | Class room(as per requirement) | Exemplary | |
| | | Good | ✓ |
| | | Inadequate | |
| 3.12 | Staff Room | | |
| | a. Individual staff room with IT facility | | |
| | b. Staff Room with separate cabins | | |
| | c. Departmental staff room | | ✓ |

[Signature]

Bawal
Principal

R. M. ...
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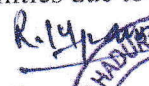
| | | | |
|------|-------------------------|------------|---|
| | d. Common staff room | | ✓ |
| 3.13 | Common room | | |
| | a. For girls | Exemplary | |
| | | Good | ✓ |
| | | Inadequate | |
| 3.14 | Medical centre facility | | |
| | Health centre facility | | |
| | First-aid facility | | ✓ |
| 3.15 | Sports Facility | | ✓ |
| 3.16 | Gymnasium | | ✓ |
| 3.17 | Hostel (Boys) | | ✓ |
| 3.18 | Support services | | |
| | a. Bank | | ✓ |
| 3.19 | Canteen | | ✓ |

6.0 Recommendation

Following the audit, several suggestions were put forward to the management:

1. Provision of transportation for students.
2. Establishment of a health center on campus.
3. Strengthening the placement cell of the institution.
4. Engagement of the alumni association in welfare activities.
5. Introduction of a language lab.
6. Increased training of faculty in utilizing ICT facilities for teaching.
7. Training of non-teaching staff in relevant ICT skills.
8. Enhancement of internet facilities due to inadequacy.

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Principal
Shri Lal Bahadur Shastri Degree College

R. L. Yadav
Principal
Shri Lal Bahadur Shastri Degree College
